

**\*\*LOCATION OF MEETING \*\***

**SARGE LITTLEHALE  
COMMUNITY ROOM  
22 ORINDA WAY**



CITY OF ORINDA  
22 ORINDA WAY  
ORINDA, CA 94563  
(925) 253-4200

**REGULAR MEETING  
CITIZENS' INFRASTRUCTURE OVERSIGHT COMMISSION AGENDA**

**Wednesday, January 8, 2020  
6:30 P.M.**

- A. Call to Order**
- B. Roll Call (5 Minutes)**  
Commissioners: Walter Bell, Jerry Condon, Chris Decareau, Jud Hammon, Bill Hurrell, Terry Murphy, Richard Nelson
- C. Pledge of Allegiance**
- D. Adoption of Agenda**
- E. Public Forum**  
The Public Forum provides an opportunity for members of the public to speak on any item within the jurisdiction of the Commission that does not appear on the agenda. A speaker has the option of addressing an item listed on the agenda if the speaker will not be present when that item is taken up. Public comment is generally limited to 3 minutes per speaker. If you would like to speak during the Public Forum, or on any item listed on the agenda, you are invited to submit a Speaker Card. The optional information you provide on the Speaker Card is made available for public inspection upon request and is subject to disclosure. You will be permitted to speak even if you decline to submit a Speaker Card.
- F. Citizens' Infrastructure Oversight Commission (CIOC) Meeting Minutes (5 Minutes)**  
November 13, 2019  
**Recommendation:** Approve
- G. Report – City Council Action on the 2019 Road and Drainage Repairs Plan**
- H. Staff Updates (10 Minutes)**
  - 1. Update – Public Information and Outreach
  - 2. Update – 2019 Pavement Rehabilitation Project
- I. Matters Initiated**  
Consideration of matters Commissioners wish to initiate for placement on a future CIOC agenda
- J. Adjournment** – The next regularly scheduled CIOC meeting is February 12, 2020

I, Sheri Marie Smith, City Clerk, declare under penalty of perjury under the laws of the State of California that this agenda has been posted at least 72 hours in advance at the Orinda City Offices. Additional copies are available at the Orinda Library, the Orinda Community Center, and on the City's website at [www.cityoforinda.org](http://www.cityoforinda.org)

Sheri Marie Smith, City Clerk

**~ Accessible Public Meetings ~**

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**CITY OF ORINDA  
CITIZENS' INFRASTRUCTURE OVERSIGHT COMMISSION  
MINUTES**

Wednesday, November 13, 2019

A REGULAR MEETING OF THE CITIZENS' INFRASTRUCTURE OVERSIGHT COMMISSION (CIOC) WAS HELD ON THE ABOVE DATE IN THE SARGE LITTLEHALE COMMUNITY ROOM, 22 ORINDA WAY, ORINDA, CALIFORNIA

**A. CALL TO ORDER**

Chair Hammon called the meeting to order at 6:30 p.m.

The following documents were provided at this meeting:

1. *Draft - Road and Drainage Repairs Plan*, dated November 13, 2019
2. *Submitted Comments/Suggestions - Draft Road and Drainage Repairs Plan*, by Commissioner Nelson, dated November 13, 2019
3. *Draft - Street List – 2020 Annual Pavement Rehabilitation Project No. 4150*, dated October 29,2019

**B. ROLL CALL**

COMMISSIONERS: Walter Bell, Jerry Condon, Chris Decareau, Jud Hammon, Bill Hurrell, Terry Murphy, Richard Nelson

City Staff: Director of Public Works and Engineering Services Larry Theis; Paving Program Project Manager Farah Khorashadi

**C. PLEDGE OF ALLEGIANCE – led by Chair Hammon**

**D. ADOPTION OF AGENDA**

MOTION: By Commissioner Hurrell, seconded by Commissioner Decareau, to adopt the agenda. The motion carried by unanimous voice vote.

**E. PUBLIC FORUM**

Charles Porges, Orinda resident, asked if the CIOC had received any input from the City Attorney regarding legal obligation of water runoff from public drains to private drains.

Director Larry Theis responded that City Council had not discussed the matter with the City Attorney.

**F. CITIZENS' INFRASTRUCTURE OVERSIGHT COMMISSION MEETING MINUTES**

August 14, 2019

September 11, 2019

Commissioner Condon requested that Item B of the September 11, 2019 minutes be amended to reflect that he had been present.

MOTION: By Commissioner Murphy, seconded by Commissioner Hurrell, to approve the meeting minutes of August 14, 2019, and September 11, 2019, as amended. The motion carried by a voice vote of 6-1 (Nelson abstained)

**G. DISCUSSION – DRAFT STREET LIST – 2020 ANNUAL PAVEMENT REHABILITATION PROJECT NO. 4150**

The Commissioners reviewed the list of project streets and in general agreed with prioritization presented.

Commissioner Nelson requested adding East Altarinda Drive to the list.

Chair Hammon stated that the prioritization listed by staff is acceptable and asked staff to recommend as many streets as possible, based upon the available budget, and then to present it to the City Council for approval.

Commissioner Nelson requested that Director Theis draft a policy regarding the selection of streets for on-going maintenance; the CIOC will then review and discuss at a future meeting.

Director Theis will draft a *Policy for On-Going Street Maintenance* and the matter will be agendaized for a future meeting.

**H. INPUT AND SUGGESTIONS ON FUTURE COMBINED CIOC AND TSAC-RENAMED POSSIBLY PUBLIC WORKS COMMISSION**

Director Theis advised that the City Council is considering combining the Traffic Safety Advisory Committee (TSAC) and CIOC into one Commission; he asked for comments and input from the Commissioners prior to providing a report to the City Council; the TSAC has already discussed the matter and rejected the idea.

The Commissioners discussed the proposal; there is only a slight overlap between the TSAC and the CIOC; combining would also result in longer and inefficient meetings. The CIOC determined that their recommendation is to not combine the TSAC and the CIOC.

Director Theis will report their comments and recommendation to the City Council.

**I. DISCUSSION – 2018 ROAD AND DRAINAGE REPAIRS PLAN STATUS AND NEXT STEPS- SUB-COMMITTEE PROGRESS REPORT**

Commissioner Nelson distributed his *Submitted Comments/Suggestions - Draft Road and Drainage Repairs Plan*.

The Commissioners reviewed the comments and agreed to modify the report as appropriate; with approval of minor modifications, the report was deemed complete and ready for presentation to the City Council.

MOTION: By Commissioner Nelson, seconded by Commissioner Murphy, to approve the Road and Drainage Repairs Plan, as modified and with final review by the Subcommittee, and to present to the City Council at an upcoming meeting. The motion carried by unanimous voice vote.

**J. STAFF UPDATES**

Paving Program Project Manager reported on the following items:

- *Update – Public Information and Outreach* - Weekly Construction Notices are posted on Nextdoor and Outlook
- *Update – 2019 Pavement Rehabilitation Project* – Paving of all streets will be accomplished by November 23, 2019; striping and other miscellaneous work will be completed by the end of the year.

**K. MATTERS INITIATED**

Items for the next CIOC Agenda:

- Report – City Council Action on the 2019 Road and Drainage Repairs Plan

Items for a future CIOC Agenda:

- Discussion – Draft Policy – On-Going Street Maintenance

**L. ADJOURNMENT**

MOTION: By Commissioner Murphy, seconded by Commissioner Bell, to adjourn the CIOC meeting. The motion carried by unanimous voice vote.

The Citizens’ Infrastructure Oversight Commission meeting adjourned 9:00 p.m.

The next regularly scheduled meeting of the Citizens’ Infrastructure Oversight Commission will be 6:30 p.m., December 11, 2019, in the Sarge Littlehale Community Room, 22 Orinda Way, Orinda, California.